SHIPMAN & GOODWIN LLP®
COUNSELORS AT LAW

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November 26, 2019

REVISED

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BY:_____

Mr. Jeffrey E. Burt, Superintendent
Colchester Public Schools
127 Norwich Avenue, Suite 202
Colchester, CT 06415

Dear Jeff:

On behalf of Shipman & Goodwin LLP, I want to thank the Colchester Board of Education (the "Board") for your relationship with our Firm and for the opportunity to represent you on your legal matters. We are appreciative our relationship with you and we are looking forward to working with you in 2020.

As you are aware from our longstanding representation of the Board, the Rules of Professional Conduct require that any rate change in our legal fees be communicated to you in writing before billing at the new rate. Accordingly, please note that some of our Firm's legal fee rates will be increased July 1, 2020. Our representation of public sector entities, including boards of education, includes a significant discount from our standard hourly rates. After application of the discount, my 2020 hourly rate will be $435, Alyce Alfano's rate will be $410 and Natalia Sieira Millan's rate will be $320 (Natalia's new hourly rate should have read $320 in my letter to you dated 11/20/2019). Other associate support, as needed, will be provided at rates between $260 and $340. Paralegal support will be provided at $210.

I am also attaching a copy of the Firm's applicable Terms of Representation, which have been developed to provide you with a more complete understanding of the basis on which our Firm is representing the Board. These Terms are designed to augment, and to be included as part of, our standard engagement letter. If you have any questions or concerns about these Terms or any aspect of our engagement by the Board, please let me know.

Sincerely,

Anne H. Littlefield

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